

POST & BID POSITION ANNOUNCEMENT

Bargaining Units 1, 4 and 11

1. Reference #: **30-5-005** 2. Position Number: 930-501-3175-005 3. Date of Posting: 3/9/2015
 4. Classification: Transportation Engineering Technician 5. Salary Range: \$3327 - \$5007
 6. Pay Differentials That Apply To Position **-Pay Differentials may apply.**_____
 7. Working Hours Of Position: **_Variable, including night work_** **0700-1730**_____
 8. District/Division: **___30/532___** Section: Construction Geographic Location: Bishop
(If selected and the position requires a relocation, the Department will NOT provide relocation assistance.)
Determination for relocation will be made by Hiring Supervisor.
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9. **Specific Qualifications and Requisite Skills Required:** (Attach a separate sheet if additional space is needed.)
 - A. Minimum Qualifications per the Classification Specifications (BU1 & 4 only) (Education and or Experience):
 Minimum qualifications are the minimum qualifications for Transportation Engineering Technician
 - B. Technical & Professional Skills & Abilities:
 Must have a extensive knowledge of contract administration paper work and documentation.
 Must be able to Communicate effectively in both verbal and written form.
 Must be able to prepare reports and correspondence.
 Must be able to use and understand computers (Excel, Access and Microsoft Word are desirable).
 Must have knowledge of the Caltrans Construction Manual.
 Ability to perform calculations (geometry and algebra desirable).
 Ability to analyze and interpret management policies and/or directives.
 Good public speaker and ability to conduct training classes.
 - C. License and/or Certification Requirements:
 California Drivers License
 Applicant must obtain Testing Certifications for applicable test methods typical but not limited to California Manual of Test numbers: 111, 125, 202, 204, 206, 207, 208, 209, 212. 216, 217, 224. 225, 226 and 227.
 - D. Physical Abilities to Perform Essential Functions:
 Ability to lift up to 50 pounds
 Inspector duties when needed.
 Night work when required
 May spend long hours on feet at job sites including walking on uneven surfaces and steep slopes.
 May be exposed to heat, cold, dust, and noise.
 Evaluate issues and make sound safety decisions.
 Must be able to travel to project sites.
 - E. Other Departmental Requirements:
 Travel to remote job sites may be required (Caltrans travel and reimbursement rules)
 - F. Duty Statement/Description of Duties: Attached

10. Final Date and Time for Receiving Bid: 3/20/2015 C.O.B.
11. Where to Obtain Bid Form: <http://www.dot.ca.gov/hq/jobs/postandbid/postandbidmain.htm>
12. Submit Bid to:
Name: Joe Becerra, Construction Division
Address: 2015 E. Shields Ave., Suite 100, Fresno, CA 93726
Telephone Number: 559-243-8442
FAX Number: 559-230-3107
E-mail Address: Joe_Becerra@dot.ca.gov
13. Window period employee must be available for contact (**Unit 1&4 Only**):
(If selected, you must report in no less than 14 calendar days unless agreed otherwise by current and hiring supervisor and start date must be within 30 calendar days.)
14. Expected Reporting Date To Position (**Unit 11 Only**): 30 Days from Final Filing Date
(If selected, you must report on the reporting date above unless agreed otherwise by current and hiring supervisor.)
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Revised 3/7/12